

Standing Resolutions of the Washington County Soccer Club

Section I. PLAYERS FIRST - WINNING SECOND

A. PURPOSE - The purpose of this Section is to set the overall tone of the WCSC soccer program.

B. COACHING OBJECTIVE - WCSC encourages each coach to adopt the philosophy of “Players First – Winning Second”.

C. WORDS vs ACTIONS - While it is easy to agree to the idea “players first - winning second”, putting it into action is often difficult. Some coaches who say winning is least important don't behave that way when they coach. When coaches play only their best players, when they play injured players, or when they scream disparaging remarks at players who have erred, they obviously believe winning is more important than player development. Problems occur most when coaches or parents lose perspective and winning becomes of primary importance.

One coach stated in his letter requesting to coach a competitive team: "My goals in coaching soccer are to: 1) promote sportsmanship; 2) make soccer fun and interesting to all; 3) develop fully the technical and tactical skills of each player; 4) prepare each player both physically and mentally so they will be able to perform at their full potential; 5) mold the players, given their individual talents, into a team which functions as a single unit in which no one player or position appears to be any more important than any other." He went on to state that if you do these five things well, winning will take care of itself.

D. REFEREES - Refereeing soccer games is about making decisions. Was the charge fair or foul? Was the hand ball intentional, or was the ball just kicked into a players hand? Did the high kick endanger another player? Was the player with the ball charged, or did he fall because he was off balance? These are just some of the decisions that a referee must make during a game. On average, the referee must make three decisions per minute, for the duration of the game. Even for the 48 minutes of an under-8 game, that amounts to 144 decisions. It is also important to realize that the referee does not have an omnipotent view of the game which allows him to see every foul. We urge you to try to make the referee's experience enjoyable too. Refereeing, like life, is a learning process.

E. COACHING ASSISTANCE - As a Club, we are interested in the physical, psychological, and social development of all players. To increase each coaches proficiency at coaching and teaching soccer skills, we encourage you to take an OSA coach's certification course. With the Board's approval, WCSC will pay for any Module I or II course for any of our coaches and a D level license for any WCSC competitive coach or U16 and above recreational coach upon presentation of documentation showing they have passed the course requirements. In addition, if a coach needs assistance in dealing with a coaching situation, please contact the Coaches Coordinator or any board member. We recognize that the strength and success of this program lies with the coaches.

F. **SETTING A POSITIVE IMAGE** - The Club wants to promote a healthy, positive image for the youth within the program. With this positive image in mind, coaches, parents, referees, and players should refrain from the use of tobacco products, alcohol, or foul language when they are directly involved in WCSC events, which includes soccer practices and games. Firearms, knives, and controlled substances (or drugs) are also prohibited at WCSC events.

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Section II. PAYMENT STRUCTURE FOR REGISTRATION FEES

The fees for registering players in the Washington County Soccer Club are:

A. RECREATIONAL LEAGUE - \$45.00 per child per season

B. COMPETITIVE LEAGUE - \$95.00 per child per year.

C. LATE FEE - A \$10.00 late fee will be assessed on all registrations accepted after the set registration date.

D. FAMILY DISCOUNT - The maximum a family can pay per season is for three players. If the family has both recreational and competitive players, the competitive players will be used first in determining the maximum amount paid. The competitive fee will be broken down to a per season value in determining the total cost.

E. FINANCIAL AID – Recreational registrants that are on the reduced or free lunch program at school will pay a reduced registration fee of \$25/season upon presentation of the school lunch letter at the time of registration. Competitive registrants will pay a reduced fee of \$50/year (Fall and Spring) upon presentation of the school lunch letter at the time of registration. If the registrant does not have a copy of the school lunch letter at registration, they will pay the full registration fee and receive a refund minus \$25 or \$50 (whichever is applicable) upon presentation of the school lunch letter at the WCSC office.

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Section III. RECREATIONAL TEAM / LEAGUE FORMATION GUIDELINES

A. INTENT - It is WCSC's intent that recreational teams be formed in a consistent, fair, and equitable manner, that complies with Green Country Soccer Association's guidelines for team formation and minimizes the opportunity for manipulation.

B. FALL SEASON TEAM FORMATION - Teams will be formed by random draw, according to: 1) age and 2) school. Teams will be made up of a minimum of two players from a school when possible.

A player remaining in the same age division will be allowed to continue with the same team for which they played the previous season as long as they sign up on time.

A player moving up to an older age division becomes unaffiliated and will be assigned by random draw to a team using the existing team formation guidelines.

A player or his/her parents may request the player not be placed on the same team as the preceding season, or not play for a particular coach, providing that the request is made on or before the date the random draw takes place. The player then becomes unaffiliated and will be placed on a team by random draw or on a team with the least number of players.

Late registrants could lose their priority for placement with the team they played on the previous season. If this occurs, they are placed back in the random draw or on the team with the least number of players at the time of the draw.

Team formation for each category will be accomplished by Games Committee representative(s) who do not have a vested interest in the team composition of teams within that category.

The WCSC Games Committee has the right to random draw an entire age group when it is in the best interest of the Club.

The optimum number of players for formation of a team are:

- U6 10 players (to make 2 squads of 5) (Maximum of 12)
- U7 (If formed) 6-8 players (Maximum of 8)
- U8 6-8 players (Maximum of 8)
- U9 (If formed) 8 players (Maximum of 10)
- U10 8 players (Maximum of 10)
- U11 (If formed) 12 players (Maximum of 14)
- U12 12 players (Maximum of 14)
- U14 15 players (Maximum of 18)
- U16 15 players (Maximum of 18)
- U19 15 players (Maximum of 22)

C. FALL LEAGUE FORMATION - If in the opinion of the Games Committee, with input from the Registrar, there are too many teams to be placed in a single league, multiple leagues will be formed. The placement of teams in each league will be established in the order in which the teams are formed. The order of team formation is a random process and thus league formation for the Fall season is random.

The Games Committee will try to form leagues with an equal number of teams to reduce byes. If the leagues can not be made up of equal number of teams, the first leagues formed will receive the larger number of teams.

EXAMPLE: If fourteen teams are formed in an age group and two leagues are to be formed, the first eight teams formed will make up the "A" league and the second six teams will make up the "B" league.

If an odd number of teams in a league is created, an attempt will be made to schedule an extra game for those teams with byes.

D. LATE REGISTRANTS - Players signing up after the WCSC registration deadline are considered a late registrant. Late registrants will be added to a waiting list in the order that they are received. In addition, a late fee will be assessed. Late registrants will be added to the team with the least number of players in their age category. Teams will not be reformed or adjusted to accommodate these late registrants.

E. PLAYERS PLAYING UP - The GCSA Standing Resolutions specifically indicate that recreational players will not be allowed to play up unless it places a hardship on the player, family, or club. WCSC will adhere to this rule. Any request to play up must be in writing. GCSA specifically prohibits play ups from Under-6.

F. PLAYERS PLAYING DOWN - The GCSA Standing Resolutions specifically indicate that players will not be allowed to play down.

G. FALSIFIED ADDRESS OR BIRTHDAY - Registrants who are found to have falsified an address or birth date in order to be placed on a particular team or with a particular coach, will forfeit their right to play.

H. SPRING SEASON TEAM FORMATION - Teams are formed according to the guidelines in Section III. B, of the WCSC Standing Resolutions with the following exceptions:

- Players are automatically returned to their Fall team, if they sign up on time.
- If the Fall team folds, players from that team will be dispersed to other teams.

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Section IV. GAME/FIELD SCHEDULING GUIDELINES

A. FIELD MAINTENANCE ADMINISTRATOR – Maintenance on the fields is scheduled through the Field Maintenance Administrator.

B. ADULT LEAGUES– Adult leagues are scheduled through the Game/Referee Scheduler.

C. HIGH SCHOOL REFEREES- JV High School referees are scheduled through the Referee Coordinator.

D. PRACTICE AND SCRIMMAGES - Unscheduled practices and scrimmages are prohibited. To keep the game fields in quality condition, we must limit non-game activity. Teams are allowed one scrimmage per team per season on the game fields at the discretion of the Field Scheduler. Fields are available on a first-come, first-serve basis with rescheduled games taking precedence over scrimmages.

E. GAME CANCELLATIONS – Requests for game cancellations, other than those canceled by WCSC due to inclement weather, must be submitted to the Game/Referee Scheduler no later than 72 hours (Noon Wednesday for Saturday Games, Noon Thursday for Sunday Games) prior to game time. Games canceled less than 72 hours prior to game time are subject to a \$10.00 rescheduling fee. For games canceled with less than 24 hours notice, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the RESCHEDULED REFEREE without WCSC reimbursement. Exceptions would be at the discretion of the Game/Referee Rescheduler.

Examples of unacceptable reasons for cancellation:

1. Weather might be too cold or too hot or too wet. WCSC will cancel games for severe or extreme weather conditions.
2. Team will be short players. U14-19 recreational teams and U12 competitive teams are legal with 7 players, U11 competitive and 12 recreational teams are legal with 6 players, U9-10 teams are legal with 5 players, and U7-8 teams are legal with 3 players. Subs are not a requirement to play a game.

In the case of late cancellations by the away team, WCSC coaches should inform the away coach there will be a \$10.00 field rescheduling fee. If the cancellation is within 24 hours of game time, the WCSC coach shall notify the scheduled referees and the Referee Rescheduler. If the coach should fail to notify the scheduled referees, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the RESCHEDULED REFEREE without WCSC reimbursement.

Rescheduled games can be played any day of the week or weekend during any available time slot.

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Section V. RULES FOR UNDER 5-6

- A. UNIFORMS** – WCSC will provide one shirt for each coach to hand out. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Once a week for approximately one hour per session.
- C. BALL** – Size Three (3).
- D. GAMES** – The game is divided into four five-minute periods per half.
- E. SUBSTITUTIONS** – Substitutions are allowed during the breaks and at half time.
- F. GOALKEEPER** - No goal keeper is allowed.
- G. KICKS** - All kicks are **INDIRECT**.
- H. GOAL KICKS** - Goal kicks shall be taken at either goal kick spot located 3 yards to the side of the goal and 3 yards into the field.
- I. OFFSIDE** - There is no offside violation.
- J. THROWS-INS** - Players are given one re-throw after a foul throw-in.

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Section VI. RULES FOR UNDER 7-8

- A. UNIFORMS** – Coaches will order uniforms for their team. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Twice a week for approximately one hour per session.
- C. BALL** – Size Three (3).
- D. GAMES** – The game is divided into four six-minute periods per half. Each player should play a minimum of 75% of the total playing time.
- E. SUBSTITUTIONS** - Substitutions are allowed during the breaks and at half time.
- F. GOALKEEPER** - No goal keeper is allowed.
- G. KICKS** - All kicks are **INDIRECT**.
- H. GOAL KICKS** - Goal kicks shall be taken at either goal kick spot located 3 yards to the side of the goal and 3 yards into the field.
- I. OFFSIDE** - There is no offside violation.
- J. THROW-INS** – Players are given one re-throw after a foul throw-in.
- K. GOAL DIFFERENTIAL RULE** – If one team attains a four point lead, the opposing team may add one player to the field. If the opposing team narrows the goal differential to two points, they must then remove the extra player from the field.

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Section VII. RULES FOR UNDER 9-10

- A. UNIFORMS** – Coaches will order uniforms for their team. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Twice a week for up to 1-1/2 hour per session.
- C. BALL** – Size Four (4).
- D. GAMES** – The game is divided into two 25-minute halves divided into four approximately equal periods. Each player should play a minimum of 75% of the total playing time.
- E. SUBSTITUTIONS** - Substitutions are allowed at the end of each period and at half-time.
- F. GOALKEEPER** – Games are played with a goalkeeper.
- G. KICKS** – Most kicks are **DIRECT**. Dangerous play and keeper fouls are **INDIRECT**.
- H. GOAL KICKS** - Goal kicks must completely leave the penalty area before they are considered in play.
- I. OFFSIDE** – There is no offside violation.
- J. THROW-INS** – Players will not be given a re-throw after a foul throw-in.
- K. GOAL DIFFERENTIAL RULE** – If one team attains a four point lead, the opposing team may add one player to the field. If the opposing team narrows the goal differential to two points, they must then remove the extra player from the field.

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Section VIII. RULES FOR UNDER 12's

- A. UNIFORMS** – Coaches will order uniforms for their team. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Twice a week for up to 1-1/2 hour per session.
- C. BALL** – Size Four (4).
- D. GAMES** – The game will consist of two 30-minute halves. Each player should play a minimum of 75% of the total playing time.
- E. SUBSTITUTIONS** - Substitutions are allowed at any dead ball **with the referees permission**.
- F. GOALKEEPER** – Games are played with a goalkeeper.
- G. KICKS** – Most kicks are **DIRECT**. Dangerous play, keeper fouls, and offside are **INDIRECT**.
- H. GOAL KICKS** - Goal kicks must completely leave the penalty area before they are considered in play.
- I. OFFSIDE** – The offside law will be in effect.
- J. THROW-INS** – Players will not be given a re-throw after a foul throw-in.

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Section IX. COACHES DUTIES

A. TEAM ORGANIZATION AND ADMINISTRATION. - Contact players within 72 hours of receiving the roster and report any dropped players to the Registrar so players on the waiting list may be assigned to teams. Hold a parent meeting to present information regarding uniforms, equipment requirements, practices, etc.

B. VOLUNTEER DISCLOSURE STATEMENT FORM- All Coaches and Assistant Coaches are required to submit a Volunteer Disclosure Statement Form electronically generated by the Registrar. Forms are good for one seasonal year (Fall-Spring).

C. CREATING A POSITIVE IMAGE - Coaches, parents, and players should refrain from the use of tobacco products, alcohol, or foul language when they are directly involved in WCSC events, which includes soccer practices and games. Firearms, knives, and controlled substances (or drugs) are also prohibited at WCSC events.

D. REQUIRED PLAYING TIME - For U5-U12 recreational teams, players must play at least three-quarters of the game except for disciplinary action, medical reasons, absenteeism or additional players on roster which would prohibit playing all players three-quarters of the games. For U14 and above recreational teams, players must play at least one half of the game except for reasons discussed above. The reason should be noted on the Game Form prior to the game.

E. PRACTICE FIELDS - Each team is responsible for obtaining the use of a practice field. The game fields at Robinwood are not to be used for practice. Coaches practicing on a game field at Robinwood without consent of the Field Scheduler will be subject to a \$50.00 fine on the first offense and a \$75.00 fine for continued violations. Fines not paid within 10 days of being levied will result in the coach being placed in bad standing with WCSC, Green Country and OSA.

F. OUT OF TOWN GAMES - Whether you are going out of town or a visiting club is playing your team in town, PLEASE make phone contact with the other coach, especially in inclement weather, prior to the game to verify the game is being played, location, and directions to the field.

G. PRACTICE TIME – Practice times for recreational teams are: U5-U6 – one per week (60 minutes in duration); U7-U8 - two per week (60 minutes in duration); U9 and above – two per week (90 minutes in duration). Fall teams may begin practice after the coaches have received their roster. Spring teams may not begin practice until Spring rosters have been distributed.

H. AUTHORITY TO TREAT AND WAIVER FORM – In case of medical emergency, each player should have an Authority to Treat and Waiver Form signed and notarized. This form should be kept with the coach during all practices and games.

I. FIELD ETIQUETTE - All coaches are responsible for picking up trash after the game. Home coaches playing teams from out of town should check both sidelines.

Opposing teams and spectators should sit on opposite sides of the field. The home team sits on the North or West side of the field and the away team sits on the South or East side of the field.

J. DISTRIBUTION OF FUNDS TO REFEREES - The distribution of funds to the referees is done prior to the game according to the Referee Incentive Guidelines in Section XIII of the WCSC Standing Resolutions. If the referee is not in uniform, don't pay.

K. REFEREE NO SHOWS - In the event that no referee shows for a game, it is the responsibility of the home team coach to select a referee suitable to both coaches.

L. GAME FORMS - Coaches should have an official GCSA Roster and Game Form for each game. If a player does not play the required time for medical or disciplinary reasons, it should be noted on the game form prior to the start of the game. At the end of the game, both coaches and the referee must sign both game forms. In closed leagues, the winning coach (home coach in case of tie) should place the game forms in the shed for pick up by the league commissioner. In open leagues, the winning coach (home coach in the case of tie) is responsible for mailing the forms to the designated league commissioner within three days.

For terminated games or for games in which there was an ejection, the referee will retain the game forms.

M. PROTESTS - No protests are allowed for Under 5-10 closed league games.

Protests for open leagues must be noted on the game form before the referee signs it at the end of the game. The protesting coach must deliver their own game form to the GCSA Games Committee Chairman with a check, money order or certified check of \$50.00. If the protest is upheld, the protest fee will be returned.

A game protest will not be upheld unless both the following are proven: FIFA law or GCSA standing resolution was violated and the outcome of the game was affected.

N. GAME RESCHEDULING PROCEDURES - See Section XII of the WCSC Standing Resolutions.

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Section X. SIDELINE CONDUCT

A. FAILURE TO OBSERVE THE CODE OF CONDUCT

WCSC strives to provide a positive environment in which the youth of our community can enjoy soccer. If you interfere with this by violating the WCSC code of conduct, any referee or board member may remind you of our code of conduct or ask you to leave. You may be asked to leave the immediate area of the field or if circumstances warrant be sent to the parking lot. Failure to comply may result in the Bartlesville police being notified and/or suspension from future games.

- Respect the authority of the referee. Do not direct negative comments to the referee.
- Refrain from negative comments to or about opposing players, parents, coaches or referees.
- Don't coach if you are not the coach, it only confuses the kids.
- Encourage and demand good sportsmanship from fellow parents and players.
- Please, do not smoke or drink alcoholic beverages at the games.
- Enjoy the game, encourage your kids.
- WE CARE! We don't want adults interfering with the kid's fun at the games.

B. REFEREE ABUSE

Candidates for referee must take a nine hour course then pass a 50 question test to be certified as an 09 referee. WCSC provides the new referee with a uniform and then mentors the new referee. Referees take a three-hour recertification class every year. Upgrading to an 08 is an additional 12 hour course and a 100 question test. WCSC spends a lot of time, money and effort developing our referee corps. We take referee abuse seriously.

Referees will make mistakes. Youth referees learn by making mistakes, just as youth soccer players learn by making mistakes. You can help the process by NOT yelling. If it is a one time mistake, after the game the coach may ask the referee to check the law pertaining to the incident. No raised voice, this is a discussion among friends.

If continuous errors are made report the day, time, field number and what happened to the Area Referee Coordinator.

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Section XI. RAIN OUT NOTIFICATION

These procedures will be used to notify coaches, parents, and referees when games are canceled due to weather or field conditions:

A. FIELD MAINTENANCE ADMINISTRATOR - On days with questionable weather, the Field Maintenance Administrator will assess field conditions and determine if the day's games will be canceled or postponed. After a decision has been made, a message will be recorded on the office answering machine (333-2228) by 7:30 A.M. regarding any rain out announcement

B. REFEREE RESCHEDULER - The Referee Rescheduler will post notification of any rain out announcement on the WCSC web site.

C. LEAGUE COMMISSIONERS - League commissioners should contact WCSC (333-2228) after 7:30 A.M. for a rain out announcement. The league commissioners will contact the coaches with the earliest game times first regarding rainout information.

D. COACHES - Coaches playing teams traveling to Bartlesville are to notify the coach of the traveling team of any rain out announcement.

Note: To reschedule a game, see Section XII Game Rescheduling Procedures.

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Section XII. GAME RESCHEDULING PROCEDURES

Rescheduling of games is discouraged and should be used as a last resort. Games may be postponed with the mutual consent of both coaches provided a minimum of 72 hours notice is given to the Referee Rescheduler.

The following information should be e-mailed and called in to the Game/Referee Scheduler: team name, age group, field, coach's name and phone number, date and time of original game, date and time of rescheduled game (if known).

Games canceled less than 72 hours prior to game time (other than those canceled by WCSC due to inclement weather) are subject to a \$10 rescheduling fee, and for games canceled with less than 24 hours notice, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the rescheduled referee without WCSC reimbursement. Exceptions would be at the discretion of the Game/Referee Rescheduler.

In case of late cancellations by away teams, WCSC coaches should inform the away coach there will be a \$10 field rescheduling fee. If the cancellation is within 24 hours of game time, the WCSC coach shall notify the scheduled referees (consult the Referee Call Out List on the WCSC web site) and the Game/Referee Rescheduler. If the coach should fail to notify the scheduled referees, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the rescheduled referee without WCSC reimbursement.

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Section XIII. REFEREE INCENTIVE GUIDELINES

Equipment, travel, training and continuing education requirements all add to the costs which a referee must bear in order to keep his standing and competence at the highest levels. WCSC, through these guidelines, provides a program which will help a referee offset these costs associated with their service to the youth of the Club. These guidelines are not to be construed to form an employer/employee relationship between the individuals who officiate games and WCSC, but rather to institute guidelines which teams affiliated with WCSC may use to offset the associated expenses of the individuals who volunteer their time and efforts to officiate games.

A. COMPETITIVE LEAGUE FEE SCHEDULE

At the start of each season, the Game and Field Scheduler will determine the number of home games each team is scheduled to play. Funds will be disbursed by check from WCSC's General Fund directly to the coach in the amount equal to the total referee fee for officiating home games. Prior to the start of each home game, it is the responsibility of the home coach to have correct change available to pay the Center Referee and both Assistant Referees according to the following schedule.

Exceptions: In the event that officials for Washington County Competitive League home games are scheduled by an outside organization, such as a GCSA sanctioned Committee, where fee schedules may be in excess of the schedules described below, the home coach shall obtain a signed receipt from the officials who are paid in excess of the below guidelines, including compensation for mileage. Upon delivery of the signed receipt to the Club Treasurer, the Treasurer will deliver a check from WCSC's General Fund to the coach for the difference in fees between the GCSA sanctioned guidelines and the WCSC guidelines.

U11 Division Games

Center - \$15.00

Lines - \$9.00

U12 Division Games

Center - \$17.00

Lines - \$10.00

U13 and U14 Division Games

Center - \$22.00

Lines - \$12.00

U15 and U16 Division Games

Center - \$27.00
Lines - \$15.00

U17, U18 and U19 Division Games

Center - \$35.00
Lines - \$20.00

B. RECREATIONAL LEAGUE FEE SCHEDULE

At the start of each season, the Game and Field Scheduler will determine the number of home games each team is scheduled to play. Funds will be disbursed by check or cash from WCSC's General Fund directly to the coach of each team in the amount to cover all home games for the season for that team. Prior to the start of each home game, it is the responsibility of the home coach to have correct change available to pay the Center Referee and both Assistant Referees according to the following schedule:

U5 and U6 Division Games
No Referee

U7 and U8 Division Games
Center - \$8.00

U9 and U10 Division Games
Center - \$10.00

U11 and U12 Division Games
Center - \$13.00
Lines - \$8.00

U13 and U14 Division Games
Center - \$16.00
Lines - \$10.00

U15 and U16 Division Games
Center - \$20.00
Lines - \$12.00

U17, U18 and U19 Division Games
Center - \$35.00
Lines - \$15.00

C. ABANDONED GAMES

If the game is abandoned by the referee due to unsafe conditions such as inclement weather, the referee(s) shall retain the fee. If the referee abandons a match due to unsafe conditions, and the Games Committee requires that the game be replayed, the coach of the home team can request reimbursement for that game from the Club Treasurer. If the

referee abandons a match due to unruly behavior of the home coach, players or parents, the referee(s) shall retain the fees and WCSC will not reimburse the home coach for referee(s) fees, should the Games Committee decide that the games should be replayed.

D. UNPLAYED GAMES

No fees shall be paid to the referee(s) if a game is not started due to inclement weather or unplayable field conditions.

E. ONE TEAM PRESENT

If only the home team and the referees(s) are present at game time, the referee(s) are paid and the center referee will record the failure of the visiting team to show. If only the visiting team shows, the referee(s) will receive payment from WCSC.

F. NO TEAMS PRESENT

If neither team is present at game time, the referee(s) should notify the Referee Rescheduler. The Referee Rescheduler will determine who was at fault. In the event that the game has been rescheduled, and the Referee Rescheduler was not properly notified by the home coach, then the home team shall be responsible for payment to the referee(s). If WCSC was at fault, (for example, the Rescheduler forgot to notify the referee(s) of the canceled game) then WCSC will pay the referee(s).

G. ASSIGNMENT OF OFFICIALS

The Referee Coordinator shall rate each referee according to the level of games that he/she is competent to officiate, and may employ the assistance of a Referee Assignor and/or a Rescheduler, in order to insure qualified referees at all games.

The Referee Assignor, in consultation with the Referee Coordinator, shall be responsible for assignment of all referees for all home games in the Washington County Soccer Club. The only exception is for games in which the referees are assigned by the GCSA Competitive Commission Referee Committee.

The duties of the Referee Rescheduler, in consultation with the Referee Coordinator, are to obtain qualified officials for any rescheduled games and notify the Scheduler of any changes in the original schedule. The Referee Rescheduler will work closely with the Referee Assignor and the Referee Coordinator to ensure that referees are informed of their scheduled/rescheduled games.

WCSC, through the Referee Coordinator, may contract out the referee rescheduling task at a rate of \$500.00 per season.

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Section XIV. COMPETITIVE COACH SELECTION GUIDELINES

A. COACHING POSITIONS - The number of coaching positions available for the competitive teams will be based on the number of teams, in age groups U11 through U19 for both boys and girls, which the WCSC Board determines is feasible for the coming Fall/Spring seasons.

The Competitive Coordinator will provide the following information to the WCSC Board at an announced Spring Board Meeting:

1. Current number of competitive teams in each age group for both boys and girls.
2. Current identification of each team's status as to pure or mixed age group.
3. Recommendation on number of competitive teams and impact on recreational teams for the coming Fall/Spring seasons.

Each potential age group will be discussed and voted on by the WCSC Board during this Board meeting, with a majority decision required for each approval.

B. COACHING ANNOUNCEMENTS - Based on the age groups approved, the Competitive Coordinator will advertise coaching positions available for competitive league teams.

Each potential candidate must submit a Competitive Coach Application Form (either electronically or written) to the Competitive Coordinator before the announced deadline.

C. COACH SELECTION - The Competitive Coordinator will present the applications to the WCSC Board at a designated Spring Board Meeting after the deadline. This information may include:

1. Feedback from parents, players, and coaches on each candidate gathered by the Competitive Coordinator.
2. Disciplinary information on each candidate and his team from current Fall/Spring seasons gathered by the Competitive Coordinator.

Each potential candidate for a competitive team will be discussed and voted on by the WCSC Board, with a majority decision required for each approval. The voting will be completed by secret ballot and counted by the Secretary and Competitive Coordinator.

The Competitive Coordinator will notify all candidates regarding the Board's selections.

E. COMPETITIVE COACHES MEETING - There will be a competitive coaches' meeting after the competitive coaches have been selected but prior to the beginning of tryouts. The purpose of this meeting will be to remind competitive coaches of pertinent OSA rules and discuss tryouts, team formation, and play ups with emphasis on the needs of the Club which take priority over the desires of any one competitive team. All competitive coaches will attend this meeting.

Standing Resolutions of the Washington County Soccer Club

Section XV. COMPETITIVE TEAM FORMATION GUIDELINES

A. INTENT - It is WCSC's intent to form teams from U11 through U19 boys and girls whenever the number of potential competitive players exists. The number of age group teams is determined by the WCSC Board as outlined in Section XIV, A. of the WCSC Standing Resolutions.

B. TEAM FORMATION - Following the selection and notification of competitive coaches from the WCSC Board Meeting as described in Section XIV, C. of the WCSC Standing Resolutions, each coach shall work with the Competitive Coordinator and the Game and Field Scheduler to establish a tryout schedule for his team.

Once the formation of a Competitive Team has been determined, the coach shall notify each player in the form of a letter set forth by the WCSC.

- Letter 1 - Informing the player they have been selected. If a player signs and returns this letter to the coach, the coach shall then consider this player a member of their team. Should the player have intentions of trying out for another team, either in another age bracket or for another soccer club and does not return the letter as required by WCSC (this would be the last day of the tryout period), the coach may then replace this player on their selected roster at their convenience. The coach shall then notify the player of his/her decision.
- Letter 2 - Informing the player they have not been selected for the original roster. This letter should thank the player for their effort and time spent trying out. A coach may add a personal notation for the player should they feel it necessary.

Prior to posting the team selections, the selection list will be turned in to the Competitive Coordinator. The names of the members selected to the competitive teams will be posted by the Competitive Coordinator on the WCSC web site or another publicized location for all teams following the completion of the try out period.

The Competitive Coordinator will set a registration deadline for the competitive teams. Coaches must have all paperwork for players selected to their teams to the Competitive Coordinator by this date. This paper work includes registration fees for the Fall and Spring seasons, player passes, etc. Paper work not turned in by this deadline will be subject to penalties, including late registration fees. The Competitive Coordinator is responsible for providing the competitive coaches with the proper information and forms for registering their teams. The Competitive Coordinator is responsible for registering the WCSC competitive teams with OSA.

Competitive teams are initially formed for one seasonal year (Fall and Spring). In accordance with OSA Bylaws and Standing Resolutions, players can be added and dropped throughout the seasons. The coaches shall coordinate all such activity through the Competitive Coordinator.

WCSC has established that competitive teams representing WCSC shall be named FC Bartlesville followed by the team year (example: FC Bartlesville 90). The colors will be Navy and White and of the same brand ordered through a source provided by WCSC.

C. REASONS FOR NON-FORMATION OR DISBANDING OF A TEAM – If during the course of tryouts a coach feels he/she will not have a sufficient number of players in the selected age division, the coach shall notify the Competitive Coordinator. The Competitive Coordinator will then notify the WCSC Board President and the Games Committee Chair who shall determine the formation of the given team.

In the event of a team not forming in a given age division and the players are eligible to play in another age division and the players have not tried out for this age division, the coach in that age division shall be notified of available players. It is the coach's decision as to whether or not these players shall play for his team.

In the event a coach should withdraw from consideration for a team for which he/she has been posted, the Competitive Coordinator, the WCSC Board President and the Coaching Coordinator shall determine if a team will form and who will be coach.

D. TRYOUT PROTOCOL (if more than one team in age division)

1. Tryouts

Tryout shall be schedule within the first seven days of the OSA designated tryout period.

Players can tryout for any team for which they are age eligible.

Players and parents must be notified by the coach of the importance of returning the selection notification letter.

2. Selections

Prior to posting selections, the WCSC Competitive Coordinator will compare rosters to prevent overlaps. If there is no overlap, then selections shall be posted.

If there is an overlap, the Competitive Coordinator will contact the coaches to discuss the overlap. At no time is either coach to contact the overlapping player. Should the coaches be unable to resolve the overlap, the Competitive Coordinator will contact the player or parents of the overlap player within 24 hours. The Competitive Coordinator will indicate that the player has been selected by more than one team and that the player must choose a team and notify the Competitive Coordinator within 24 hours.

3. Posting

Once each roster is full with no overlap, team selections will be posted by the Competitive Coordinator.

This protocol may not cover all circumstances. Resolution of conflicts expressed (in writing) by coaches or parents shall be handled by a committee consisting of the Competitive Coordinator, the WCSC Board President, and the Games Committee Chair.

Standing Resolutions of the Washington County Soccer Club

Section XVI. OPERATING BUDGET

A. MONTHLY FINANCIAL STATEMENTS - The Treasurer shall prepare monthly financial statements presenting both actual and budgeted expenditures at each Board meeting.

B. YEARLY BUDGET STATEMENT - The Treasurer shall solicit budget information from each Board member. The information shall be provided in a timely manner so that the budget may be prepared and presented at the January Annual Membership Meeting. Each board member is responsible for providing reasonable cost estimates to support their budget.

Any anticipated material expenditures in excess of those already in an approved budget must be approved by the Board. Non-discretionary expenditures, as defined by the Board, do not require Board approval. Non-discretionary items are registration fees, referee registration fees and distribution of payments to referees. Emergency expenditures up to \$200.00 may be made with the approval of the WCSC President.

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Section XVII. RISK MANAGEMENT PROGRAM

Under the direction of the United States Youth Soccer Association(USYSA) and in conjunction with the Oklahoma Soccer Association (OSA), WCSC has adopted a risk management program. As required by OSA, every Club board member and any individual required by the Program must submit an on-line Volunteer Disclosure Form.

A. GENERAL - The Vice President (Bartlesville) of WCSC will administer the Club's Risk Management Program. This person will be referred to as the Club Risk Management Coordinator (CRMC). The CRMC will communicate the WCSC Risk Management Program to the Executive Board, coaches and team managers.

B. FIRST AID AND SAFETY - All WCSC coaches, assistant coaches and trainers will be encouraged to have a coaching license appropriate for the age level they are coaching. All coaches shall have medical release forms in their possession for all players on their team.

C. VOLUNTEER DISCLOSURE FORMS - All coaches, assistant coaches, trainers, managers or anyone else required by the Program, must submit an on-line Volunteer Disclosure Form. The CRMC along with the Registrar will ensure that the forms are being submitted.

All coaches and team managers are encouraged to immediately report suspected child abuse to the CRMC, who will inform the appropriate authorities.

Any person who does not complete the required form before the OSA established deadline will not be allowed to participate in Club activities. WCSC will inform any individual who has been denied by the OSA Risk Management Program. The CRMC will inform any individual who is denied participation of the OSA appeals process.

D. FISCAL RISKS - The CRMC will work with the WCSC Treasurer to analyze potential financial risks to WCSC and take any necessary corrective action.

The WCSC Board reserves the right to review and/or cancel any teams fund raising activities.

An audit of WCSC's financial operations may be conducted as needed by an Audit Committee and a written report submitted to the Board.

Updated and Approved by WCSC Board - 10/6/08