

# Standing Resolutions of the Washington County Soccer Club

## Section I. PLAYERS FIRST - WINNING SECOND

**A. PURPOSE** - The purpose of this Section is to set the overall tone of the WCSC soccer program.

**B. COACHING OBJECTIVE** - WCSC encourages each coach to adopt the philosophy of "Players First – Winning Second".

**C. WORDS vs ACTIONS** - While it is easy to agree to the idea "players first - winning second", putting it into action is often difficult. Some coaches who say winning is least important don't behave that way when they coach. When coaches play only their best players, when they play injured players, or when they scream disparaging remarks at players who have erred, they obviously believe winning is more important than player development. Problems occur most when coaches or parents lose perspective and winning becomes of primary importance.

One coach stated in his letter requesting to coach a competitive team: "My goals in coaching soccer are to: 1) promote sportsmanship; 2) make soccer fun and interesting to all; 3) develop fully the technical and tactical skills of each player; 4) prepare each player both physically and mentally so they will be able to perform at their full potential; 5) mold the players, given their individual talents, into a team which functions as a single unit in which no one player or position appears to be any more important than any other." He went on to state that if you do these five things well, winning will take care of itself.

**D. REFEREES** - Refereeing soccer games is about making decisions. Was the charge fair or foul? Was the hand ball intentional, or was the ball just kicked into a player's hand? Did the high kick endanger another player? Was the player with the ball charged, or did he fall because he was off balance? These are just some of the decisions that a referee must make during a game. On average, the referee must make three decisions per minute, for the duration of the game. Even for the 48 minutes of an under-8 game, that amounts to 144 decisions. It is also important to realize that the referee does not have an omnipotent view of the game which allows him to see every foul. We urge you to try to make the referee's experience enjoyable too. Refereeing, like life, is a learning process.

**E. COACHING ASSISTANCE** - As a Club, we are interested in the physical, psychological, and social development of all players. To increase each coach's proficiency at coaching and teaching soccer skills, we have hired a Director of Coaching to work with the Coaches Coordinator to provide opportunities for completion of an OSA coach's certification course. The Director of Coaching will also be available to discuss coaching techniques and development of lesson plans. With the Board's approval, WCSC will pay for any Module I or II course for any of our coaches and an E and D level license for any WCSC U14 and above recreational coach upon presentation of documentation showing they have passed the course requirements. Any payment of Coach Licensing for FCB Competitive and Academy Coaches will be paid through the FCB Coach Assessment funds. In addition, if a recreational coach needs assistance in dealing with a coaching situation, please contact the Coaches Coordinator or any board

member. We recognize that the strength and success of this program lies with the coaches.

**F. SETTING A POSITIVE IMAGE** - The Club wants to promote a healthy, positive image for the youth within the program. With this positive image in mind, coaches, parents, referees, and players should refrain from the use of tobacco products, alcohol, or foul language when they are directly involved in WCSC events, which includes soccer practices and games. Firearms, knives, and controlled substances (or drugs) are also prohibited at WCSC events.

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## **Section II. PAYMENT STRUCTURE FOR REGISTRATION FEES**

The fees for registering players in the Washington County Soccer Club are:

**A. RECREATIONAL LEAGUE** - \$50.00 per child per season

**B. COMPETITIVE LEAGUE** - \$105.00 per child per year. (See WCSC Competitive Division for additional fee information)

**C. LATE FEE** - A \$10.00 late fee will be assessed on all registrations accepted after the set registration date.

**D. FAMILY DISCOUNT** - The maximum a family can pay per season is for three players. If the family has both recreational and competitive players, the competitive players will be used first in determining the maximum amount paid. The competitive fee will be broken down to a per season value in determining the total cost.

**E. FINANCIAL AID** – Recreational registrants that are on the reduced or free lunch program at school will pay a reduced registration fee of \$25/season upon presentation of the school lunch letter at the time of registration. Competitive registrants will pay a reduced fee of \$50/year (Fall and Spring) upon presentation of the school lunch letter at the time of registration. If the registrant does not have a copy of the school lunch letter at registration, they will pay the full registration fee and receive a refund minus \$25 or \$50 (whichever is applicable) upon presentation of the school lunch letter at the WCSC office.

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## Section III. RECREATIONAL TEAM / LEAGUE FORMATION GUIDELINES

**A. INTENT** - It is WCSC's intent that recreational teams be formed in a consistent, fair, and equitable manner that complies with Green Country Soccer Association's guidelines for team formation and minimizes the opportunity for manipulation.

**B. FALL SEASON TEAM FORMATION** - Teams will be formed by random draw, according to: 1) age and 2) school. Teams will be made up of a minimum of two players from a school when possible.

A player remaining in the same age division will be allowed to continue with the same team for which they played the previous season as long as they sign up on time.

A player moving up to an older age division becomes unaffiliated and will be assigned by random draw to a team using the existing team formation guidelines.

A player or his/her parents may request the player not be placed on the same team as the preceding season, or not play for a particular coach, providing that the request is made on or before the date the random draw takes place. The player will then become unaffiliated and will be placed on a team by random draw or on a team with the least number of players.

Late registrants could lose their priority for placement with the team they played on the previous season. If this occurs, they are placed back in the random draw or on the team with the least number of players at the time of the draw.

Team formation for each category will be accomplished by Games Committee representative(s) who do not have a vested interest in the team composition of teams within that category.

The WCSC Games Committee has the right to random draw an entire age group when it is in the best interest of the Club.

The optimum number of players for formation of a team are:

U6 10 players ( to make 2 squads of 5) (Maximum of 12)

U7 (If formed) 6-8 players (Maximum of 8)

U8 6-8 players (Maximum of 8)

U9 (If formed) 8 players (Maximum of 10)

U10 8 players (Maximum of 10)

U11 (If formed) 11-12 players (Maximum of 14)

U12 11-12 players (Maximum of 14)

U14 15 players (Maximum of 18)

U16 15 players (Maximum of 18)

U19 15 players (Maximum of 22)

**C. FALL LEAGUE FORMATION** - If in the opinion of the Games Committee, with

input from the Registrar, there are too many teams to be placed in a single league, multiple leagues will be formed. The placement of teams in each league will be established in the order in which the teams are formed. The order of team formation is a random process and thus league formation for the Fall season is random.

The Games Committee will try to form leagues with an equal number of teams to reduce byes. If the leagues can not be made up of equal number of teams, the first leagues formed will receive the larger number of teams.

**EXAMPLE:** If fourteen teams are formed in an age group and two leagues are to be formed, the first eight teams formed will make up the "A" league and the second six teams will make up the "B" league.

If an odd number of teams in a league is created, an attempt will be made to schedule an extra game for those teams with byes.

**D. LATE REGISTRANTS** - Players signing up after the WCSC registration deadline are considered a late registrant. Late registrants will be added to a waiting list in the order that they are received. In addition, a late fee will be assessed. Late registrants will be added to the team with the least number of players in their age category. Teams will not be reformed or adjusted to accommodate these late registrants.

**E. PLAYERS PLAYING UP** - The primary consideration for a player to be considered for Play-Up is that they be deemed eligible in accordance with the Green Country Soccer Association Bylaws and Standing Resolutions. A player that does not meet these criteria will not be considered by WCSC for play up until they become eligible pursuant to GCSA rules. WCSC will consider a parent request that their player play up if it places a hardship on the player, parent or club for their player to remain within their current age group. To do this, they would make their FCB Academy Trainer, of their current age group, aware of their desire in writing.

FCB Academy Trainers may make the Play Up request also based upon what they have observed during FCB Academy Practice Sessions. The Trainer would be responsible for contacting the parent and making them aware of their opinion, but it would be the parent's decision whether or not to have them attend the Play-Up Practice session. Players that have been identified via the aforementioned procedures would then need to be present at the Academy Play-Up Practice. Dates will be set by the TDOC and posted on the website. Players must be present at the time of the practice in order to be considered for play-up. This practice session would be held prior to team formation for the following season and the freezing of rosters by GCSA.

The decision for the player being moved up will be based upon input from a 3 person Play-Up Committee made up of the Technical Director of Coaching, FCB Academy Director (WCSC Coaches Coordinator if this position is not named) and the FCB Academy Trainer of the age group they are trying out for. The committee will make their decision based upon the following criteria:

- **Player Skill-** does the player possess the skill necessary to be competitive at the older age group and does it create an environment conducive to the overall development of the player.

- **Physical Development-** is the player physically developed enough that playing in the older age group does not present an unnecessary risk of injury.
- **Team Formation/Roster Size-** the number of players that will be moved up will be based upon, to some extent, the total number of players at a given age group so as not to eliminate teams forming out of their current age group nor to fill rosters beyond a reasonable number at the older age group.

The decision of the committee is final and the player will not be considered again for “Play-Up” until the conclusion of the season year that they tried out for. Players will be notified within 1 week of Play-Up Practice of the committee decision. In the event that one of the committee members may have a conflict of interest due to a pre-existing relationship with the player being considered, the WCSC Competitive Coordinator would assume the responsibilities of the conflicted party.

**F. PLAYERS PLAYING DOWN** - The GCSA Standing Resolutions specifically indicate that players will not be allowed to play down.

**G. FALSIFIED ADDRESS OR BIRTHDAY** - Registrants who are found to have falsified an address or birth date in order to be placed on a particular team or with a particular coach, will forfeit their right to play.

**H. SPRING SEASON TEAM FORMATION** - Teams are formed according to the guidelines in Section III. B, of the WCSC Standing Resolutions with the following exceptions:

- Players are automatically returned to their Fall team, if they sign up on time.
- If the Fall team folds, players from that team will be dispersed to other teams.

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## Section IV. GAME/FIELD SCHEDULING GUIDELINES

**A. FIELD MAINTENANCE ADMINSTRATOR** – Maintenance on the fields is scheduled through the Field Maintenance Administrator.

**B. ADULT LEAGUES**– Adult leagues are scheduled through the Game/Referee Scheduler.

**C. HIGH SCHOOL REFEREES**- JV High School referees are scheduled through the Referee Coordinator.

**D. PRACTICE AND SCRIMMAGES** - Unscheduled practices and scrimmages are prohibited. To keep the game fields in quality condition, we must limit non-game activity. Teams are allowed one scrimmage per team per season on the game fields at the discretion of the Field Scheduler. Fields are available on a first-come, first-serve basis with rescheduled games taking precedence over scrimmages.

**E. GAME CANCELLATIONS** – Requests for game cancellations, other than those canceled by WCSC due to inclement weather, must be submitted to the Game/Referee Scheduler no later than 72 hours (Noon Wednesday for Saturday Games, Noon Thursday for Sunday Games) prior to game time. Games canceled less than 72 hours prior to game time are subject to a \$10.00 rescheduling fee. For games canceled with less than 24 hours notice, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the RESCHEDULED REFEREE without WCSC reimbursement. Exceptions would be at the discretion of the Game/Referee Rescheduler.

Examples of unacceptable reasons for cancellation:

1. Weather might be too cold or too hot or too wet. WCSC will cancel games for severe or extreme weather conditions.
2. Team will be short players. U14-19 recreational teams and U12 competitive teams are legal with 7 players, U11 competitive and 12 recreational teams are legal with 6 players, U9-10 teams are legal with 5 players, and U7-8 teams are legal with 3 players. Subs are not a requirement to play a game.

In the case of late cancellations by the away team, WCSC coaches should inform the away coach there will be a \$10.00 field rescheduling fee. If the cancellation is within 24 hours of game time, the WCSC coach shall notify the scheduled referees and the Referee Rescheduler. If the coach should fail to notify the scheduled referees, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the RESCHEDULED REFEREE without WCSC reimbursement.

Rescheduled games can be played any day of the week or weekend during any available time slot.

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## Section V. RULES FOR UNDER 5-6

- A. **UNIFORMS** – WCSC will provide one shirt for each coach to hand out. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. **PRACTICE** – Once a week for approximately one hour per session.
- C. **BALL** – Size Three (3).
- D. **GAMES** – The game is divided into four five-minute periods per half.
- E. **SUBSTITUTIONS** – Substitutions are allowed during the breaks and at half time.
- F. **GOALKEEPER** - No goal keeper is allowed.
- G. **KICKS** - All kicks are **INDIRECT**.
- H. **GOAL KICKS** - Goal kicks shall be taken at either goal kick spot located 3 yards to the side of the goal and 3 yards into the field.
- I. **OFFSIDE** - There is no offside violation.
- J. **THROWS-INS** - Players are given one re-throw after a foul throw-in.

# Standing Resolutions of the Washington County Soccer Club

## Section VI. RULES FOR UNDER 7-8

- A. UNIFORMS** – Coaches will order uniforms for their team. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Twice a week for approximately one hour per session.
- C. BALL** – Size Three (3).
- D. GAMES** – The game is divided into four six-minute periods per half. Each player should play a minimum of 75% of the total playing time.
- E. SUBSTITUTIONS** - Substitutions are allowed during the breaks and at half time.
- F. GOALKEEPER** - No goal keeper is allowed.
- G. KICKS** - All kicks are considered **INDIRECT**.
- H. GOAL KICKS** - Goal kicks shall be taken at either goal kick spot located 3 yards to the side of the goal and 3 yards into the field.
- I. OFFSIDE** - There is no offside violation.
- J. THROW-INS** – Players are given one re-throw after a foul throw-in.
- K. GOAL DIFFERENTIAL RULE** – If one team attains a four point lead, the opposing team may add one player to the field. If the opposing team narrows the goal differential to two points, they must then remove the extra player from the field.

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## Section VII. RULES FOR UNDER 9-10

- A. UNIFORMS** – Coaches will order uniforms for their team. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Twice a week for up to 1-1/2 hour per session.
- C. BALL** – Size Four (4).
- D. GAMES** – The game is divided into two 25-minute halves divided into four approximately equal periods. Each player should play a minimum of 75% of the total playing time.
- E. SUBSTITUTIONS** - Substitutions are allowed at the end of each period and at half-time.
- F. GOALKEEPER** – Games are played with a goalkeeper.
- G. KICKS** – Most kicks are **DIRECT**. Dangerous play and keeper fouls are **INDIRECT**.
- H. GOAL KICKS** - Goal kicks must completely leave the penalty area before they are considered in play.
- I. OFFSIDE** – There is no offside violation.
- J. THROW-INS** – Players will not be given a re-throw after a foul throw-in.
- K. GOAL DIFFERENTIAL RULE** – If one team attains a four point lead, the opposing team may add one player to the field. If the opposing team narrows the goal differential to two points, they must then remove the extra player from the field.

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## Section VIII. RULES FOR UNDER 12's

- A. UNIFORMS** – Coaches will order uniforms for their team. Shin guards are **mandatory**. Socks must cover shin guards. Players may wear tennis shoes or soft-cleated soccer shoes (**no toe cleat**).
- B. PRACTICE** – Twice a week for up to 1-1/2 hour per session.
- C. BALL** – Size Four (4).
- D. GAMES** – The game will consist of two 30-minute halves. Each player should play a minimum of 75% of the total playing time.
- E. SUBSTITUTIONS** - Substitutions are allowed at any dead ball **with the referee's permission**.
- F. GOALKEEPER** – Games are played with a goalkeeper.
- G. KICKS** – Most kicks are **DIRECT**. Dangerous play, keeper fouls, and offside are **INDIRECT**.
- H. GOAL KICKS** - Goal kicks must completely leave the penalty area before they are considered in play.
- I. OFFSIDE** – The offside law will be in effect.
- J. THROW-INS** – Players will not be given a re-throw after a foul throw-in.

# **Standing Resolutions of the Washington County Soccer Club**

## **Section IX. COACHES DUTIES**

**A. TEAM ORGANIZATION AND ADMINISTRATION.** - Contact players within 72 hours of receiving the roster and report any dropped players to the Registrar so players on the waiting list may be assigned to teams. Hold a parent meeting to present information regarding uniforms, equipment requirements, practices, etc.

**B. VOLUNTEER DISCLOSURE STATEMENT FORM-** All Coaches and Assistant Coaches are required to submit a Volunteer Disclosure Statement Form electronically generated by the Registrar. Forms are good for one seasonal year (Fall-Spring).

**C. CREATING A POSITIVE IMAGE** - Coaches, parents, and players should refrain from the use of tobacco products, alcohol, or foul language when they are directly involved in WCSC events, which includes soccer practices and games. Firearms, knives, and controlled substances (or drugs) are also prohibited at WCSC events.

**D. REQUIRED PLAYING TIME** - For U5-U12 recreational teams, players must play at least three-quarters of the game except for disciplinary action, medical reasons, absenteeism or additional players on roster which would prohibit playing all players three-quarters of the games. For U14 and above recreational teams, players must play at least one half of the game except for reasons discussed above. The reason should be noted on the Game Form prior to the game.

**E. PRACTICE FIELDS** - Each team is responsible for obtaining the use of a practice field. The game fields at Robinwood are not to be used for practice. Coaches practicing on a game field at Robinwood without consent of the Field Scheduler will be subject to a \$50.00 fine on the first offense and a \$75.00 fine for continued violations. Fines not paid within 10 days of being levied will result in the coach being placed in bad standing with WCSC, Green Country and OSA.

**F. OUT OF TOWN GAMES** - Whether you are going out of town or a visiting club is playing your team in town, PLEASE make phone contact with the other coach, especially in inclement weather, prior to the game to verify the game is being played, location, and directions to the field.

**G. PRACTICE TIME** – Practice times for recreational teams are: U5-U6 – one per week (60 minutes in duration); U7-U8 - two per week (60 minutes in duration); U9 and above – two per week (90 minutes in duration). Fall teams may begin practice after the coaches have received their roster. Spring teams may not begin practice until Spring rosters have been distributed.

**H. AUTHORITY TO TREAT AND WAIVER FORM** – In case of medical emergency, each player should have an Authority to Treat and Waiver Form signed and notarized. This form should be kept with the coach at all times during practices and games.

**I. FIELD ETIQUETTE** - All coaches are responsible for picking up trash after the game. Home coaches playing teams from out of town should check both sidelines.

Opposing teams and spectators should sit on opposite sides of the field. The home team sits on the North or West side of the field and the away team sits on the South or East side of the field.

**J. DISTRIBUTION OF FUNDS TO REFEREES** - The distribution of funds to the referees is done prior to the game according to the Referee Incentive Guidelines in Section XIII. of the WCSC Standing Resolutions. If the referee is not in uniform, don't pay.

**K. REFEREE NO SHOWS** - In the event that no referee shows for a game, it is the responsibility of the home team coach to select a referee suitable to both coaches.

**L. GAME FORMS** - Coaches should have an official GCSA Roster and Game Form for each game. If a player does not play the required time for medical or disciplinary reasons, it should be noted on the game form prior to the start of the game. At the end of the game, both coaches and the referee must sign both game forms. In closed leagues, the winning coach (home coach in case of tie) should place the game forms in the shed for pick up by the league commissioner. In open leagues, the winning coach (home coach in the case of tie) is responsible for mailing the forms to the designated league commissioner within three days.

For terminated games or for games in which there was an ejection, the referee will retain the game forms.

**M. PROTESTS** - No protests are allowed for Under 5-10 closed league games.

Protests for open leagues must be noted on the game form before the referee signs it at the end of the game. The protesting coach must deliver their own game form to the GCSA Games Committee Chairman with a check, money order or certified check of \$50.00. If the protest is upheld, the protest fee will be returned.

A game protest will not be upheld unless both the following are proven: FIFA law or GCSA standing resolution was violated and the outcome of the game was affected.

**N. GAME RESCHEDULING PROCEDURES** - See Section XII. of the WCSC Standing Resolutions.

# **Standing Resolutions of the Washington County Soccer Club**

## **Section X. SIDELINE CONDUCT**

### **A. FAILURE TO OBSERVE THE CODE OF CONDUCT**

WCSC strives to provide a positive environment in which the youth of our community can enjoy soccer. If you interfere with this by violating the WCSC code of conduct, any referee or board member may remind you of our code of conduct or ask you to leave. You may be asked to leave the immediate area of the field or if circumstances warrant be sent to the parking lot. Failure to comply may result in the Bartlesville police being notified and/or suspension from future games.

- Respect the authority of the referee. Do not direct negative comments to the referee.
- Refrain from negative comments to or about opposing players, parents, coaches or referees.
- Don't coach if you are not the coach, it only confuses the kids.
- Encourage and demand good sportsmanship from fellow parents and players.
- Please, do not smoke or drink alcoholic beverages at the games.
- Enjoy the game, encourage your kids.
- WE CARE! We don't want adults interfering with the kid's fun at the games.

### **B. REFEREE ABUSE**

Candidates for referee must take a nine hour course then pass a 50 question test to be certified as a 09 referee. WCSC provides the new referee with a uniform and then mentors the new referee. Referees take a three-hour recertification class every year. Upgrading to a 08 is an additional 12 hour course and a 100 question test. WCSC spends a lot of time, money and effort developing our referee corps. We take referee abuse seriously.

Referees will make mistakes. Youth referees learn by making mistakes, just as youth soccer players learn by making mistakes. You can help the process by NOT yelling. If it is a one time mistake, after the game the coach may ask the referee to check the law pertaining to the incident. No raised voice, this is a discussion among friends.

If continuous errors are made report the day, time, field number and what happened to the Area Referee.

# **Standing Resolutions of the Washington County Soccer Club**

## **Section XI. RAIN OUT NOTIFICATION**

These procedures will be used to notify coaches, parents, and referees when games are canceled due to weather or field conditions:

**A. FIELD MAINTENANCE ADMINISTRATOR** - On days with questionable weather, the Field Maintenance Administrator will assess field conditions and determine if the day's games will be canceled or postponed. After a decision has been made, a message will be recorded on the office answering machine (333-2228) by 7:30 A.M. regarding any rain out announcement

**B. REFEREE RESCHEDULER** - The Referee Rescheduler will post notification of the rain out announcement on the WCSC web site.

**C. LEAGUE COMMISSIONERS** - League commissioners should contact WCSC (333-2228) after 7:30 A.M. for a rain out announcement. The league commissioners should contact the coaches with the earliest game times first regarding rainout information.

**D. COACHES** - Coaches playing teams traveling to Bartlesville are to notify the coach of the traveling team of any rain out announcement.

**Note: To reschedule a game, see Section XII. Game Rescheduling Procedures.**

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## **Section XII. GAME RESCHEDULING PROCEDURES**

Rescheduling of games is discouraged and should be used as a last resort. Games may be postponed with the mutual consent of both coaches provided a minimum of 72 hours notice is given to the Referee Rescheduler.

The following information should be e-mailed and called in to the Game/Referee Scheduler: team name, age group, field, coach's name and phone number, date and time of original game, date and time of rescheduled game (if known).

Games canceled less than 72 hours prior to game time (other than those canceled by WCSC due to inclement weather) are subject to a \$10 rescheduling fee, and for games canceled with less than 24 hours notice, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the rescheduled referee without WCSC reimbursement. Exceptions would be at the discretion of the Game/Referee Rescheduler.

In case of late cancellations by away teams, WCSC coaches should inform the away coach there will be a \$10 field rescheduling fee. If the cancellation is within 24 hours of game time, the WCSC coach shall notify the scheduled referees (consult the Referee Call Out List on the web site) and the Game/Referee Rescheduler. If the coach should fail to notify the scheduled referees, the coach shall pay the scheduled referees their fee and the team will be responsible for the payment of the rescheduled referee without WCSC reimbursement.

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## Section XIII. REFEREE INCENTIVE GUIDELINES

Equipment, travel, training and continuing education requirements all add to the costs which a referee must bear in order to keep his standing and competence at the highest levels. WCSC, through these guidelines, provides a program which will help a referee offset these costs associated with their service to the youth of the Club. These guidelines are not to be construed to form an employer/employee relationship between the individuals who officiate games and WCSC, but rather to institute guidelines which teams affiliated with WCSC may use to offset the associated expenses of the individuals who volunteer their time and efforts to officiate games.

### A. COMPETITIVE LEAGUE FEE SCHEDULE

At the start of each season, the Game and Field Scheduler will determine the number of home games each team is scheduled to play. Funds will be disbursed by check from WCSC's General Fund directly to the coach in the amount equal to the total referee fee for officiating home games. Prior to the start of each home game, it is the responsibility of the home coach to have correct change available to pay the Center Referee and both Assistant Referees according to the following schedule.

**Exceptions:** In the event that officials for Washington County Competitive League home games are scheduled by an outside organization, such as a GCSA sanctioned Committee, where fee schedules may be in excess of the schedules described below, the home coach shall obtain a signed receipt from the officials who are paid in excess of the below guidelines, including compensation for mileage. Upon delivery of the signed receipt to the Club Treasurer, the Treasurer will deliver a check from the WCSC's General Fund to the coach for the difference in fees between the GCSA sanctioned guidelines and the WCSC guidelines.

U11 Division Games  
Center - \$15.00  
Lines - \$9.00

U12 Division Games  
Center - \$17.00  
Lines - \$10.00

U13 and U14 Division Games  
Center - \$22.00  
Lines - \$12.00

U15 and U16 Division Games  
Center - \$27.00  
Lines - \$15.00

U17, U18 and U19 Division Games

Center - \$35.00  
Lines - \$20.00

## **B. RECREATIONAL LEAGUE FEE SCHEDULE**

At the start of each season, the Game and Field Scheduler will determine the number of home games each team is scheduled to play. Funds will be disbursed by check or cash from WCSC's General Fund directly to the coach of each team in the amount to cover all home games for the season for that team. Prior to the start of each home game, it is the responsibility of the home coach to have correct change available to pay the Center Referee and both Assistant Referees according to the following schedule:

U5 and U6 Division Games  
No Referee

U7 and U8 Division Games  
Center - \$8.00

U9 and U10 Division Games  
Center - \$10.00

U11 and U12 Division Games  
Center - \$13.00  
Lines - \$8.00

U13 and U14 Division Games  
Center - \$16.00  
Lines - \$10.00

U15 and U16 Division Games  
Center - \$20.00  
Lines - \$12.00

U17, U18 and U19 Division Games  
Center - \$35.00  
Lines - \$15.00

## **C. ABANDONED GAMES**

If the game is abandoned by the referee due to unsafe conditions such as inclement weather, the referee(s) shall retain the fee. If the referee abandons a match due to unsafe conditions, and the Games Committee requires that the game be replayed, the coach of the home team can request reimbursement for that game from the Club Treasurer. If the referee abandons a match due to unruly behavior of the home coach, players or parents, the referee(s) shall retain the fees and WCSC will not reimburse the home coach for referee(s) fees, should the Games Committee decide that the games should be replayed.

## **D. UNPLAYED GAMES**

No fees shall be paid to the referee(s) if a game is not started due to inclement weather or unplayable field conditions.

## **E. ONE TEAM PRESENT**

If only the home team and the referee(s) are present at game time, the referee(s) are paid

and the center referee will record the failure of the visiting team to show. If only the visiting team shows, the referee(s) will receive payment from WCSC.

#### **F. NO TEAMS PRESENT**

If neither team is present at game time, the referee(s) should notify the Referee Rescheduler. The Referee Rescheduler will determine who was at fault. In the event that the game has been rescheduled, and the Referee Rescheduler was not properly notified by the home coach, then the home team shall be responsible for payment to the referee(s). If WCSC was at fault, (for example, the Rescheduler forgot to notify the referee(s) of the canceled game) then WCSC will pay the referee(s).

#### **G. ASSIGNMENT OF OFFICIALS**

The Referee Coordinator shall rate each referee according to the level of games that he/she is competent to officiate, and may employ the assistance of a Referee Assignor and/or a Rescheduler, in order to insure qualified referees at all games.

The Referee Assignor, in consultation with the Referee Coordinator, shall be responsible for assignment of all referees for all home games in the Washington County Soccer Club. The only exception is for games in which the referees are assigned by the GCSA Competitive Commission Referee Committee.

The duties of the Referee Rescheduler, in consultation with the Referee Coordinator, are to obtain qualified officials for any rescheduled games and notify the Scheduler of any changes in the original schedule. The Referee Rescheduler will work closely with the Referee Assignor and the Referee Coordinator to ensure that referees are informed of their scheduled/rescheduled games.

WCSC, through the Referee Coordinator, may contract out the referee rescheduling task at a rate of \$500.00 per season.

# **Standing Resolutions of the Washington County Soccer Club**

## **Section XIV. WCSC COMPETITIVE DIVISION**

The WCSC Competitive Division (“WCSC - FC Bartlesville or FCB”) is designed to provide competition for those players who possess the desire and demonstrate advanced capabilities to achieve their utmost in soccer skills and experience. FC Bartlesville is the competitive division of the WCSC and shall be comprised of all “coach-select” teams (teams whose members are selected by the coach).

### **A. FC BARTLESVILLE (FCB) TEAMS**

FCB teams are those teams formed under the supervision of the Technical Director of Coaching and Competitive Coordinator and WCSC – FC Bartlesville as provided herein.

FCB will be permitted to conduct fund-raising activities and all profits from such activities will be identified on the books and records of WCSC as the FCB fund. Expenditure of such funds will require the unanimous approval of all officers of the FCB or a majority of the members of the FCB.

The governing body of this group shall be the WCSC - FC Bartlesville or “FCB”

1. FCB shall be composed of its officers and all coaches, players and parents/guardians of players register on FCB teams.
2. Each member shall have one vote.
3. The Chairman shall vote in the case of a tie.

### **B. FC BARTLESVILLE (FCB) OFFICERS**

1. The officers of the FCB shall be as follows and shall constitute the FCB Competitive Board voting members:
  - a. Chairman – WCSC Competitive Coordinator – (WCSC Executive Board Member)
  - b. Vice Chairman – Technical Director of Coaching
  - c. Secretary
  - d. Treasurer
  - e. Registrar
  - f. FCB Team Manager Committee Co-Chairs
2. The office of the FCB Chairman shall be filled by the WCSC Competitive Coordinator and is also a voting member of the WCSC Executive Board. The office of the FCB Vice Chairman shall be filled by the Technical Director of Coaching hired by the WCSC Executive Board as provided in Article V, Section 3 of the WCSC Bylaws. Other officers of the FCB Competitive Board shall be elected by the FCB at a meeting called for such purpose in the first month

following registration of all competitive teams by GCSA. The term shall be for a period of one year or until a successor is elected, and all shall begin immediately following the meeting in which they are elected.

3. The **FCB Chairman** shall be responsible for coordinating all regular Competitive Division game schedules with the WCSC Game Scheduler. The Chairman shall serve as a voting member of the WCSC Executive Board. The Chairman shall assist the Technical Director of Coaching in resolving problems between the FCB coaches, players and teams. The Chairman and/or the Technical Director of Coaching shall represent all FCB Competitive Division coaches in the GCSA Competitive Commission and have minutes of such meetings sent to the FCB Competitive Coaches and the FCB Team Manager Committee Co-Chairs. The Chairman shall also be a member of all WCSC competitive tournament committees and participate in the planning, organizing and operating of such tournaments.
  
4. The **FCB Vice Chairman** (Technical Director of Coaching) shall perform the duties as outlined in Article V, Section 5 M of the WCSC Bylaws. He shall be responsible for recruiting, selecting, registering, training, evaluating and disciplining all FCB coaches. The Technical Director of Coaching shall have broad authority to manage the affairs of FCB, develop rules and regulations (subject to prior submission of such rules and regulations to the WCSC Executive Board) for the FCB. The Technical Director of Coaching shall determine player training programs, discipline FCB players and, with the assistance of the FCB Chairman, resolve problems between FCB coaches, players and teams. However, FCB coaches, players and teams reserve the right to appeal such decisions to the full FCB Competitive Board with further appeal to the WCSC Executive Board. (It should be noted that should the TDOC also hold a coaching position within a State of Oklahoma High School soccer program that the Club in order to insure that the TDOC will be in complete compliance with OSSAA Rules, Section XI, General Regulations and Policies, Item A. concerning coaching, training or contact with players or potential players in grades 9-12, will assign all such responsibilities related to players or potential players in the appropriate gender classification to the WCSC Competitive Coordinator who is also the FCB Chairman. The TDOC will have no responsibilities whatsoever with those players that could potentially be involved with their High School program. The WCSC Competitive Coordinator will be the point of contact and will refrain from involving the TDOC in any matters or decisions concerning such players. In addition the TDOC will have no involvement in the selection of coaches that will in turn coach said players and will relinquish that responsibility back to the remaining members of the FCB Coach Selection Committee. In addition any issues with said coaches will revert to the FCB Chairman/WCSC Competitive Coordinator )
  
5. The **Secretary** shall record and publish all FCB meeting minutes, give notice of all FCB meetings and carry out other administrative tasks, as required. The Secretary shall mail the minutes of all FCB meetings to the Chairman, all FCB offices and the WCSC President within fourteen (14) days of the meeting. The Secretary shall also be responsible for maintaining the FC Bartlesville

competitive website.

6. The **Treasurer** shall account for all monies in the Technical Director of Coaching salary fund and the FCB fund and prepare financial reports of such accounts for presentation to the Chairman, WCSC Executive Board and the FCB at each of their regularly scheduled meetings. The Treasurer shall collect and account for all monthly FCB player fees, if any, and any other monies collected or earned by the FCB and turn over such amounts to the WCSC Treasurer and insure they are properly reflected in either the Technical Director of Coaching salary fund or the FCB fund on the books and records of the WCSC.
7. The **Registrar** shall be responsible for assuring that all FCB Competitive Division teams and players are properly registered with WCSC and GCSA in accordance with all applicable requirements.
8. The **Team Manager Committee Co-Chairs** shall be selected and voted on by the members of the FCB Team Managers Committee. The FCB Team Managers Committee is formed and composed of one team manager from each of the FCB Competitive teams. Team Managers are responsible for performing the administrative duties associated with the team (registration, finances, etc.) and representing the team on the FCB Team Managers Committee. This Committee shall meet every other month or more often if needed and will be chaired by one Team Manager for a boy's and girl's team that will serve as the Team Manager Committee Co-Chairs on the FCB Competitive Board.

### **C. FC BARTLESVILLE (FCB) MEETINGS**

1. FCB membership meetings shall be held at least twice per year (January & July). The purpose of such meetings shall be to elect the Secretary, Treasurer and Registrar of the FCB and to seat the FCB Team Manager Co-Chairs. The meeting shall also include time to receive reports, and disseminate pertinent OSA, GCSA, WCSC or FCB information. Fifty-one percent (51%) of the membership of the FCB in attendance shall constitute a voting quorum. The time, date and location of the meetings shall be made available to the WCSC President and such meetings shall also be open to all members of the WCSC to observe. Special meetings may be called at any time by the Chairman, Technical Director of Coaching or a majority of the remaining FCB officers. The purpose of the meeting shall be stated in the call and at least seven (7) days notice shall be given.
2. Meeting of the FCB Competitive Board shall be held at a minimum of once every other month (6 times/year) at a time and place specified by the Chairman. Special meetings of the FCB Competitive Board may be called by the Chairman or at the request of three (3) members of the FCB Competitive Board.

### **D. FC BARTLESVILLE (FCB) COMPETITIVE TEAMS**

The number of coaching positions available for the FCB Competitive teams will be based on the number of teams, in age groups U11 through U19 for both boys and girls, which the FCB Competitive Board determines is feasible for the coming Fall/Spring seasons.

The FCB Chairman or Technical Director of Coaching will provide the following information to the WCSC Executive Board following the end of the Spring season:

1. Current number of FCB Competitive teams in each age group for both boys and girls and number of registered FCB Competitive players.
2. Current identification of each team's status as to pure or mixed age group.
3. Results of FCB Competitive teams for the previous Fall/Spring seasons, President's Cup, State Cup and other tournaments if available.
4. Identified and assigned coaches for the next Competitive year by age group, gender and coaching qualifications and license.

#### **E. FC BARTLESVILLE (FCB) COMPETITIVE COACH SELECTION**

The Competitive Coordinator, Coaches Coordinator and Technical Director of Coaching will review potential FCB head coaches, assistant coaches and trainers and determine assignments prior to the WCSC Executive Board presentation. Decision affecting assignments may include:

1. Feedback from FCB parents, players, coaches, FCB Competitive Board, FCB Team Manager Committee members.
2. Disciplinary information on each FCB coach and their team from current Fall/Spring seasons from OSA, GCSA and WCSC.
3. Direct meetings and/or interviews with the Technical Director of Coaching.
4. USYSA Licensing level and experience of individual.

In the event after selection and assignment to a team a coach should become unable to fulfill their commitment as coach of a team, the Technical Director of Coaching and Competitive Coordinator shall find a suitable and qualified coach to assume coaching the team. If no replacement can be found within a reasonable period of time the Technical Director of Coaching shall assume the team until a replacement is secured. (The TDOC in order to remain in compliance with OSSAA, General Regulations and Policies will have no involvement with the selection of coaches that will in turn coach players in grades 9-12 that play for or are potential players of the TDOC under their assigned High School responsibilities and will defer all selections and responsibility for those coaches to the FCB Coach Selection Committee and all coaching issues will revert back to the FCB Chairman/WCSC Competitive Coordinator).

#### **F. FC BARTLESVILLE (FCB) COMPETITIVE COACHES MEETING**

There will be a FCB Competitive Coaches' meeting after coaches have been selected but prior to the beginning of tryouts (May or June). The purpose of this meeting will be to remind FCB Competitive Coaches of pertinent OSA rules and discuss tryouts, team formation, and play ups with emphasis on the needs of the FCB which take priority over the desires of any one FCB Competitive team. In addition details concerning FCB Pre-tryout camp will be discussed along with rules and regulations concerning dead week and recruiting limitations. All FCB Competitive Coaches will be required to attend this meeting.

#### **G. FC BARTLESVILLE (FCB) TEAM FORMATION**

Following the selection and notification of FCB Competitive Coaches each coach shall work with the Technical Director of Coaching and Competitive Coordinator to establish a complete tryout schedule for their team. All FCB Competitive teams will be required to schedule a tryout on the first day of the OSA designated tryout period. Additional tryout dates can be added during the remainder of the tryout period. Players can tryout for any team for which they are age eligible.

After completion of tryouts but prior to posting selections, the Technical Director of Coaching (U14 and under) and/or Competitive Coordinator will compare proposed rosters of FCB teams to prevent overlaps of players trying out and being selected by multiple age teams. If there is no overlap, then selections shall be posted. The names of the members selected to the FCB Competitive teams will be posted by the Competitive Coordinator or FCB Secretary on the FCB website and passed to WCSC for posting on the Club website following the completion of the try out period.

If there is an overlap, the Technical Director of Coaching and/or Competitive Coordinator will contact the FCB Coaches involved to discuss the overlap. At no time is either FCB Coach to contact the overlapping player. Should the coaches be unable to resolve the overlap, the Director of Coaching and/or Competitive Coordinator will contact the player and parents of the overlap player within 24 hours. (Unless contact is specifically prohibited in order to remain in compliance with OSSAA, General Regulations and Policies at which time all issues revert back to the FCB Chairman/WCSC Competitive Coordinator) The Technical Director of Coaching and/or Competitive Coordinator will indicate that the player has been selected by more than one team and that the player must choose a team and notify the Technical Director of Coaching and/or Competitive Coordinator within 24 hours. Once each roster is full with no overlap, team selections will be posted by the Competitive Coordinator or FCB Registrar on the FCB website. This protocol may not cover all circumstances. Resolution of conflicts expressed (in writing) by parents shall be handled by the FCB Competitive Board.

The Competitive Coordinator is responsible for ensuring that the FCB Competitive Coaches notify all tryout applicants on their status with the competitive team. Once the formation of a FCB Competitive Team has been determined, the coach shall notify each player by telephone, email or a letter as set forth by the FCB Competitive Board.

- Selected players shall be informed that a signed GCSA Commitment form and WCSC registration fee must be provided to complete the selection for the player to be a member of the team. Should the player have intentions of trying out for another team, either in another age bracket or for another soccer club and does not return the GCSA Commitment form as required by WCSC by the last day of the tryout period, the coach may then replace this player on their selected roster at their convenience. The coach shall then notify the player of the decision.
- Non-selected player notifications should be handled in person or by telephone communications informing the player they have not been selected for the original roster. This communication should thank the player for their effort and time spent trying out. A coach should consider adding any insight to assist the player in their development that they feel is necessary.

## **H. NON-FORMATION OR DISBANDING OF A TEAM**

If during the course of tryouts a coach feels he/she will not have a sufficient number of players in the selected age division, the coach shall notify the Technical Director of Coaching and Competitive Coordinator immediately. The Technical Director of Coaching and Competitive Coordinator will then notify the FCB Competitive Board and WCSC Executive Board concerning their decision on the formation of the given team.

In the event of a team not forming in a given age division and the players are eligible to play in another age division and the players have not tried out for this age division, the coach in that age division shall be notified of available players by the Technical Director of Coaching prior to the end of the tryout period. It is the coach's decision as to whether or not these players shall be selected in the tryout process.

## **I. FC BARTLESVILLE (FCB) PLAYER REGISTRATION**

The Competitive Coordinator will work with the FCB Registrar to set a final registration deadline for the FCB Competitive teams. Team Managers must have all paperwork for players selected to their teams in the Registration system and to the Competitive Coordinator and FCB Registrar by this date.

Paper work includes all Registration fees, Player pictures, Birth Certificates, FCB annual assessment fees, etc. Paper work and payments not turned in by the established deadline will be subject to penalties, including late registration fees. Players will not be placed on a FCB Competitive team roster until all registration documents are received. The Competitive Coordinator is responsible for providing the FCB Competitive Coaches, Team Managers and players with the proper information, userids and passwords for registering their teams. The Competitive Coordinator is responsible for overseeing the registration of FCB Competitive teams with GCSA and OSA.

FCB Competitive teams are initially formed for one seasonal year (Fall and Spring). In accordance with OSA Bylaws and Standing Resolutions, players can be added and dropped throughout the seasonal year. The FCB Coaches and/or FCB Team Managers shall coordinate all such activity through the Competitive Coordinator and/or Technical Director of Coaching.

All teams in the WCSC Competitive Division shall be named FC Bartlesville followed by the team year (example: FC Bartlesville 98). For age groups with multiple teams the team color will be assigned as Navy or White. The uniform colors for all FC Bartlesville teams will be Navy and White with black and/or grey used as a practice colors. All uniforms will be of the same brand ordered through a source provided by WCSC and/or FCB.

In addition to the WCSC Registration fees covering OSA Insurance, GCSA registration and WCSC expenses the FCB Competitive teams and players will be assessed an FCB annual fee to cover among other items, scholarships, equipment, coach clinics, to be allocated for the benefit of the entire FCB membership.

There will be an FCB player fee (payable monthly August 1 through and including May 1 of each seasonal year or in a lump sum at the option of the player and his/her parents) with a portion set aside for financing the cost of the Technical Director of Coaching. The portion of the monthly assessment designated as salary for the Technical Director of Coaching will not exceed \$10 per month and must be approved in advance by the Executive Board and disclosed in the GCSA Tryout information and to the FCB players and parents/guardians at the time of tryouts and registration. All funds received under this monthly assessment shall be reflected in the Technical Director of Coaching salary fund on the books and records of the Club. The remainder of the monthly assessments collected will be used for the FCB Competitive Coaching staffs including Goal Keeper training, a portion of tournament entries, referee fees, etc.

# **Standing Resolutions of the Washington County Soccer Club**

## **Section XV. OPERATING BUDGET**

**A. MONTHLY FINANCIAL STATEMENTS** - The Treasurer shall prepare monthly financial statements presenting both actual and budgeted expenditures at each Board meeting.

**B. YEARLY BUDGET STATEMENT** - The Treasurer shall solicit budget information from each Board member. The information shall be provided in a timely manner so that the budget may be prepared and presented at the January Annual Membership Meeting. Each board member is responsible for providing reasonable cost estimates to support their budget.

Any anticipated material expenditures in excess of those already in an approved budget must be approved by the Board. Non-discretionary expenditures, as defined by the Board, do not require Board approval. Non-discretionary items are registration fees, referee registration fees and distribution of payments to referees. Emergency expenditures up to \$200.00 may be made with the approval of the WCSC President.

# Standing Resolutions of the Washington County Soccer Club

## Section XVI. RISK MANAGEMENT PROGRAM

Under the direction of the United States Youth Soccer Association(USYSA) and in conjunction with the Oklahoma Soccer Association (OSA), WCSC has adopted a risk management program. As required by OSA, every Club board member and any individual required by the Program must submit an on-line Volunteer Disclosure Form.

**A. GENERAL** - The Vice President (Bartlesville) of WCSC will administer the Club's Risk Management Program. This person will be referred to as the Club Risk Management Coordinator (CRMC). The CRMC will communicate the WCSC Risk Management Program to the Executive Board, coaches and team managers.

**B. FIRST AID AND SAFETY** - All WCSC coaches, assistant coaches and trainers will be encouraged to have a coaching license appropriate for the age level they are coaching. All coaches shall have medical release forms in their possession for all players on their team.

**C. VOLUNTEER DISCLOSURE FORMS** - All coaches, assistant coaches, trainers, managers or anyone else required by the Program, must submit an on-line Volunteer Disclosure Form. The CRMC along with the Registrar will ensure that the forms are being submitted.

All coaches and team managers are encouraged to immediately report suspected child abuse to the CRMC, who will inform the appropriate authorities.

Any person who does not complete the required form before the established OSA deadline will not be allowed to participate in Club activities. WCSC will inform any individual who has been denied by the OSA Risk Management Program. The CRMC will inform any individual who has been denied participation of the OSA appeals process.

The CRMC will assist OSA with investigations of all personnel.

**D. FISCAL RISKS** - The CRMC will work with the WCSC Treasurer to analyze potential financial risks to WCSC and take any necessary corrective action.

The WCSC Board reserves the right to review and/or cancel any teams fund raising activities.

An audit of WCSC's financial operations may be conducted as needed by an Audit Committee and a written report submitted to the Board.

Approved February 6, 2012